

AUScA Committee Meeting Minutes/Agenda - 4/3/19

CHAIR:	Naomi Smith
MINUTES:	Andrew Lim
PRESENT:	Naomi Smith, Rhys Morgan, Matt Tarran, Joe Pritchard, Ammresh, Sophie Winsborough, Andrew Lim, Sarah Bagster, Ben Weimann, River Pachulicz
APOLOGIES:	Zhale Guseinova, Megan Jessen
ABSENT:	
DATE AND TIME:	6-7pm, 4th March 2019
LOCATION:	Hub Central, room 340

Outline

1. Acceptance of minutes from previous meeting
2. O'week - How it went?
3. Lecture bashing (who we are / meet and greet)
4. Meet and greet
5. Upcoming BBQ
6. PubCrawl
7. Science Ball
8. Another Event for term 2?
9. Networking Updates (Rhys)
10. Questions without Notice

Item 1 Acceptance of Minutes from previous meeting

- ***Motion to accept the minutes from the previous meeting?***
Motioned by Naomi, seconded by Ammresh, opposed by none.

Item 2 O'week - How it went?

- How O-Week went?
 - Buy Zooper Doopers a week prior to freeze them ahead/buy them frozen
 - Having four members at the stall at any given time was excessive, 2-3 should be sufficient at most times. Exception during peak-traffic times (following end of Science Orientation lectures)
 - Stall size, how many people could it accomodate.
 - What worked:
 - Presentation by Rhys at Science Orientation lecture presumed to have helped
 - Handing out flyers
 - Drinks stall
- How many members signed up?
 - ~200 members
- How much profit have we made?
 - \$455.06 from 31/10/18 - 28/02/19
 - \$900.31 from O-Week (25-28/02/19)
- Current balance

- ~\$10.8k
- How many past pub-crawl t-shirts have we sold?
 - 0; minimal interest by passers-by
- How many more students are going to sign up?
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Item 3	Lecture Bashing
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- Lecture bashing to raise awareness of the AUScA, and to promote our Meet and Greet. For those doing the lecture bashing; don't forget to include the First Year Rep position
- So far Karin and Tara responded to our email about lecture bashing
- Karin is happy to meet during Week 1. Possible times for Geology 1103 (Thursday 10-11am) and Geology 1100 (Wednesday 10-11 am)
- Tara is happy to meet on Wednesday before the lecture at 9 am (wants to do before lecture recording)
- Grant Booker has not responded yet
- Need to visit chemistry, biology, geology, and physics.
 - Joe - physics [PLES 1A done]
 - Rhys - biology [MGC 1A done]/chemistry
 - Andrew - chemistry
 - **Naomi - chemistry/geology**
 - **Ammresh - geology**
 - Megan - biology / env. Bio
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- Powerpoint slides for lecture bashing? Potentially hard to organize
- ACTION: Zhale to sort out a schedule for who's doing what / who's going where (5 min max)

Item 4	Meet and greet (6:30 to 9:30) (March 13th)
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- Expected attendance numbers ~ 80 attendees
- Ask for quotes from various pizza joints (Australian Pizza House, Dominoes, etc)
- Order for greater amount to exceed demand of predicted no. of attendees
- Assorted ideas for Meet n Greet
 - Develop icebreaker questions + people bingo; incentivise people to engage with such events with prizes (chocolates [add to grant], etc)
 - People Bingo vote: All in favour except Sophie and Ben
 - "Speed-dating" vote: River, Matt, Sophie, Andrew, and Ben in favour, opposed by Sarah, Rhys, Joe, Ammresh
 - "Speed-dating"
 - People bingo (Ammresh and Ben to organise)
 - 5 by 5 grid
 - Questions to integrate different year levels of study + international students + students from rural areas + different faculties
 - Questions:
 - Plays a certain instrument
 - Plays a certain sport
 - Juggle
 - Language
 - Countries
 - Can only get one person to 'fill' each square
 - Make games etc not too excluding
 - Buffer pizza to arrive ~30mins into the event
 - Zhale to contact union to hire various party games (Jenga etc)
- Print flyers for Sarah to give out to post-grads
- ACTION: Matt to submit pizza grant for 40 pizzas (80 students attending, each student

- eats half a large pizza (overestimate), and each pizza (vegetarian/non-vegetarian) costs \$16, ~\$640), along with drinks and napkins (from woolworths) (some drinks left in the locker) (COMPLETE all grants for this by Friday 8th March)
- Pizza Delivery if possible (instead of pick up)
 - ACTION: Assign someone to create the people bingo for science students - find one of each different type of science student, ect. Good for getting members to know each other. Use icebreaker questions on whiteboard to encourage students to collaborate with each other (COMPLETE by Monday 11th March)

Item 5	Upcoming BBQ (26th of March)
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- Will be held on the **26th of March, week 4 Tuesday**
- Naomi has contacted union about BBQ location
- Andrew and River to design banner for Facebook event, Joe to write up Facebook post, Andrew to write up Instagram post
- Rhys has applied for the BBQ hire (2BBQs hired from 10:30 - 1:30)
 - Order Utensils from Union,
- Check out Costco for cheaper food? Supermarket stores (Matt can get 5% discount for items from Woolworths)
- ~35c ea sausages, veggie patties/vegan sausages/hash-browns? Onions
 - Sausages \$2 (non-members), free for members
 - Drinks \$2 for members/non-members
 - Give out one sausage at a time (unless requested)
- ACTION: Matt to calculate costs for food (BBQ, bread, sauce), drinks, ice, napkins, an submit grant (COMPLETE by 18th of March)
- ACTION: Joe to create the BBQ event on Facebook (COMPLETE by 11th of March)
- (Future action: Andrew/Joe to email all members after the meet and greet)
- ACTION: Andrew to write up Instagram post
- Plan to sell shirts for the pub crawl 2019 during BBQ to increase profit and awareness for AUScA pub crawl
- ACTION: Assign someone to make a poster / fb design / Digital Signage design (COMPLETED by 12th March)

Item 6	PubCrawl (12th of April)
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- Alcohol is the solution: is the chosen theme by the committee for PubCrawl 2019 (Held in East End)
 - Need to start designing the shirt design for the PubCrawl - Suggested themes by Naomi, Rhys, Zhale, River
 - The design needs to be completed by the Meet and Greet (March 13th): both hardcopy and online copy need to be available
 - ACTION: Meghan, Zhale and Sarah to work on the PubCrawl Shirts and submit the design before the Meet and Greet (250 shirts approximately) - the computer design, submitting to the shirt company, ect.
 - Rhys has contacted GEA (for the unibar)
 - ACTION: Joe to contact other pubs/locations for the pubcrawl
 - Motion to use T-Shirt design based off River's design.
 - Colours (Navy? Rafjon blue? Grey, Sarah's shirt red)
 - Outline vs plastic graphics
 - Shirt design to be confirmed at next meeting
 - Pub Crawl may be held at the new unibar (5-7) then visit 4-6 other places (Belgium Beer cafe, fermo blue, elephant, howling owl, london, ect). State that it finishes at 11pm
 - Sub-Committee
 - Joe, Andrew, River, Ben, Ammresh, Naomi, Sophie, Matt, Sarah, Rhys
 - Potential venues [Joe to contact]: Unibar, The Austral, The Elephant, Belgian Beer, The
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Stag, Howling Owl, Fomo Blu, Sugar, The London, The Bunker? Roxie's, Crown & Anchor [Check out venues in person prior]

- Sponsors (all to contact ~2-3 businesses): Matt to contact
 - Zambreros, Subway, Grill'd, Betty's Burgers?, The Oyster Bar?, Uber/Ola, Cafe Brunelli, Schnithouse, similar places in the area

Item 7	Science Ball (24th/31st/ May or 7th June)
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- Sponsorships - potentially with Uber (to get discounts on driving home after the event) or other groups
 - Designate list of potential sponsors to get expressions of interest from; each Committee member can send inquiries to 2-3 businesses/sponsors?
- Should start organising guest speakers for Sci-Ball, perhaps invite Vice-Chancellor again and couple of other researchers aka Velta
- Decide if we should we have a sit-down meal or snack catering (cocktail food)?
 - Opposed by none, favoured by all
- Next meeting - vote on a venue
 - Designate list of venues to get quotes from; each Committee member can send inquiries to 2-3 venues?

Item 8	Another event for T2
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- Moonlight cinema with film club (The Martian/Interstellar/etc?)
- Excursion (logistically difficult perhaps)
- Night at the museum??
- Breakfast morning?
- Planetarium??
- Game night
 - Lazer Skirmish/Bowling Night (Megan can get us discounts maybe?), this would have to be a smaller event, limited to ~50people as per venue size?

Item 9	Networking events
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- Rhys and Sophie (Networking officer) to get events off the ground, to work with the faculty and possibly organise a networking event with the faculty too
- Perhaps establish subcommittee for the networking event/s if necessary

Item 10	Questions Without Notice
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- Collabs with other clubs/societies
 - Evolution thing???
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