

AUScA Meeting

19th April

Clubs Meeting Room

CONTENTS

1. Welcome	2
1.1 Attendance	2
1.2 Apologies	2
2. Ball	2
2.1 Venue/ Catering Update	2
2.2 Band Update	2
2.3 Advertising Updates and Academic Invitations	3
2.4 Ticket Pricing	3
3. Regular Meeting Times Update	3
4. Semester 1 BBQ	4
4.1 Grant Proposal	4
4.2 Food	4
4.2.1 Bread	4
4.2.2 Sausages.....	4
4.2.3 Vegetarian/Vegan option.....	4
4.2.4 Drinks.....	4
4.3 Barbeque Booking/Location	4
6. DNA Day	4
7. Science Engagement	4
8. National Science Week	4
9. AUSCA Merchandise	5
9. Pub Crawl Feedback	5
10. Locker	5
11. Cashbox	5

1. WELCOME

1.1 ATTENDANCE

Urwah Nawaz, Emi Shutz,, Catisha Coburn, Joshua Chey, Taylor Thomson-Caruso, Khalia Primer, Brittany Howell, Kirsten Smith, Ellen Swan, Michael Capoccia, Nathan Eden, Sarah Ishak, Ben Geytenbeek, Arthur Yeow

1.2 APOLOGIES

Kimberly McLean, Lauren Fuge, Karl Asmussen, Nibir Chowdhury

2. BALL

2.1 VENUE/ CATERING UPDATE

Emi has booked the Ayers House, and tickets went on sale on Monday 18th April as per the previous minutes. Currently this includes a three-course meal of entre, main and dessert. Dietary requirements can be catered for at no added cost.

The venue has given AUSCA the following deadlines:

- May 6th (4 weeks prior to the event)- seating allocations
- May 24th (10 days prior to the event)- event details including speech times, starting time, timing for meals, menu options, approximate numbers, etc
- May 31st (4 days prior to the event)- Confirm final number of people and dietary requirements

Closer to the date, a meeting will be organised with our correspondent from Ayers House Amie in order to finalise the details.

Urwah suggested that we could omit dessert (and save money) and instead serve a AUSCA 125th Anniversary themed cake. This would feed 170 people and cost approximately \$200 (at discount). Emi is to ask about possible discounts for this and also if there would be any fee for bringing a cake.

2.2 BAND UPDATE

The current plan is to have two hours of classical style music from 7-9pm, then to hire a DJ from 9 until 11:30pm. This decision was made under the assumption that people would be staying at the ball until at least 11pm. An hour would be set aside for speeches and similar.

Of the three string quartets from the conservatory asked about performing at the ball by Brittany, two responded, and only one was within the budget for the ball. This cost \$600 for the first hour, and \$300 for every additional hour. Under the current plan this would cost \$900. Alternatively, if a grand piano is available at Ayers House, classical piano music could be played instead. This would be a cheaper option, as it would mean hiring a smaller group of people. Finally, a CD of classical music could be used, as a much cheaper option, however this was decided as not suiting the atmosphere that we are trying to create for the ball. Emi is to email Ayers House regarding what/whether we need to feed the band members.

Urwah has found a DJ to perform at the ball. For four hours minimum he charges \$100 per hour, however this could be negotiated to a higher fee for fewer hours. Additionally he will also bring his own equipment.

Based on the timings of the string quartet and the DJ, the speeches will be made prior to dessert, with the DJ playing during and after the dessert. This will also allow time for a ceremonial cake cutting and similar.

2.3 ADVERTISING UPDATES AND ACADEMIC INVITATIONS

Last week, and on Monday, emails were sent and Facebook posts were made regarding the poll. The post will also be “boosted” on Facebook at a fee of approximately \$3 for the next few days. A number of tickets have already been sold.

To increase publicity of the event, the ball will be advertised during the first week back at uni (Week 7) in first year lectures. Parallel advertising will continue on the Facebook website, with various facts related to the 125th Anniversary of AUSCA will be displayed along with a link to the science ball. An updated flyer will be posted to the Instagram page indicating that tickets are currently on sale.

A personal invitation based on the current flyer will be sent to our speaker Velta to cordially invite her to the ball. A ticket price will also be added since she has insisted on paying for her ticket. This price was not determined.

Invitation to other academics will also be sent out. A list of who to invite (based on past interest in AUSCA and similar) will be compiled by the following committee members who are affiliated in that discipline:

- Physics – Ben
- Chemistry- Emi
- Molecular Biology – Sarah and Kirsten
- Environmental Biology- Brittany (to ask friends)
- Geology – Karl

2.4 TICKET PRICING

Ticket prices are currently \$75 for members during the early bird special and \$80 after. The number of early bird tickets is capped at 70. Non members and academics pay a flat rate of \$100.

3. REGULAR MEETING TIMES UPDATE

The regular meeting time was set at Tuesday 6:00 PM. Meetings will be held every other week, although some will likely be cancelled if there is not enough to organise, or everything could be organised via the Facebook group.

4. SEMESTER 1 BBQ

The Semester 1 BBQ time has been changed to Friday of week 9 (May 13th), as the Engineering Society BBQ is on during week 7.

4.1 GRANT PROPOSAL

The grant proposal for the BBQ is due to be submitted on the 29th April. This will be organised by Kim.

4.2 FOOD

4.2.1 BREAD

Since every year AUSCA has always run out of bread at BBQs, 30 loaves instead of 25 will be purchased this year.

4.2.2 SAUSAGES

30 kg of sausages will be bought, and sold at \$2 for non-members and free for members. It should be noted for the future that BBQs held at 'Meet and Greets' only require around 20 kg of sausages.

4.2.3 VEGETARIAN/VEGAN OPTION

The vegetarian and vegan option will be roasted capsicum served on skewers. Both will need to be purchased. This case also be supplemented with onion, also provided. They will be the same price as the sausages.

Based on current stocks in AUSCA storage, mustard needs to be bought, but we have a good supply of oil, tomato sauce, BBQ sauce, paper towels and serviettes.

4.2.4 DRINKS

Soft drinks will be sold to everyone at \$1 per can.

4.3 BARBEQUE BOOKING/LOCATION

The Math Laws will be the location of the BBQ and will be booked by Urwah. Karl will be asked to hire the geology BBQ.

6. DNA DAY

Unfortunately DNA Day is held the same day as ANZAC day and so it was not considered appropriate to celebrate with a Facebook post on the actual day. Instead, a post will be made on the Sunday beforehand, letting people know about it as well as giving various DNA facts.

7. SCIENCE ENGAGEMENT

To receive a grant for Science Engagement (Day?), a grant proposal detailing what event/stall we have planned would have to be made. Taking into account that the grant proposal deadline is relatively soon and that the event would require a lot work and manpower during second semester, it was decided that it would be too hard to organise.

8. NATIONAL SCIENCE WEEK

For National Science Week, our events will be DNA themed. The BeerNA shirts from last year's pub crawl will be reused for the event, and DNA facts will be written all over the university with

chalk. Fliers will also be posted around the university to celebrate the week. One possible competition that could be held is to make the DNA double helix out of either Play-Doh or plasticine. This will be organised in greater detail closer to the date.

The deadline for National Science Week is the 2nd May. This will be organised by Kim.

9. AUSCA MERCHANDISE

The University merchandise supplier has approached us and offered to produce merchandise for us. This will not only include pub crawl t-shirts, but AUSCA t-shirts and hoodies, drink bottles, pens, notepads, etc.

The pub-crawl shirts will be made such that they can be sold with a \$10 profit per t-shirt, which would largely increase the profit we would make for any pub-crawl. The t-shirts would also be individually packaged, as was done manually for the previous pub-crawl. The disadvantage of using this supplier is that the t-shirts take longer to make, and hence would need to be sold earlier and a design would need to be thought of within the next few weeks. The t-shirt will most likely be an orange colour to complete the pub-crawl shirt colour rainbow, and currently the most popular theme is "Retrovirus" (although a chemistry or biochemistry theme was also considered). This will be finalised at a later meeting.

For creating a AUSCA hoodie, a proposed design has already been sent in by Ben and we should soon receive a quote. The design is the same as our t-shirt design.

9. PUB CRAWL FEEDBACK

We received some feedback regarding the Pub Crawl on the 8th. While people were generally positive about the night and liked both the theme and the included glowsticks, they had issues with the route. The Austral was unpopular, and it was agreed that more time should be spent at the Elephant. Furthermore, food was suggested to be included along the route also, for example Zambrero.

10. LOCKER

During the meeting, the old Pub Crawl t-shirts were looked at, and it was decided that since they currently take up 2.5 drawers of space in the AUSCA storage locker, only two/three shirts from each pub crawl would be kept. One of each of these will be added to the time capsule organised for second semester.

11. CASHBOX

The committee has decided to invest in a new cashbox. This is based on the fact that the old cashbox is inconvenient in how coins are stored, and there is only one key. Brittany will source a new cashbox with at least 3 to 4 keys.