



# Adelaide University Science Association

## Meeting 7 Minutes

**Date:** 12/3/2019

**Location:** Hub Central, Room 333

<b>Chair</b>	Naomi
<b>Minutes</b>	Sarah Bagster
<b>Present</b>	Naomi Smith, Zhale Guseinova, Joe Pritchard, Ammresh, Andrew Lim, Sarah Bagster, Ben Weimann, River Pachulicz, Matt Tarran
<b>Apologies</b>	Rhys Morgan, Sophie Winsborough, Megan Jessen
<b>Absent</b>	None

<b>Item</b>	<b>Outline</b>
1.	Acceptance of minutes from previous minutes
2.	Meet and Greet
3.	SciBall Theme
4.	Pub-crawl shirt design
5.	Upcoming BBQ
6.	Pub-crawl Update
7.	Evolution Week
8.	Questions without Notice

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<b>Item 1</b>	<b>Acceptance of minutes from previous minutes</b>
	<ul style="list-style-type: none"> <li>- <i>Do we accept the minutes from the previous meeting?</i></li> </ul>
<b>Item 2</b>	<b>Meet and Greet (6:30pm-9:30pm) (March 13th)</b>
	<ul style="list-style-type: none"> <li>- Expected attendance numbers ~ 80 attendees (But will order for greater amount if we exceed the demand of the predicted numbers of attendees)</li> <li>- Need someone on the night to do signups with the float, square, and computer (Naomi is happy to do so) (Andrew to stick up, Ammresh)</li> <li>- Rhys has contacted security so they are aware of the event happening on campus.</li> <li>- <b>ACTION:</b> <i>tomorrow arvo; put up signs pointing to the science meet and greet</i></li> <li>- Andrew has created a list of the pizzas; any changes / suggestions? <ul style="list-style-type: none"> <li>- Pizza to arrive at 7pm (30 min-arrival buffer)</li> <li>- \$50 pizza discount as purchasing in mass load</li> <li>- Considered vegetarian/vegan/gluten-free</li> <li>- Any garlic bread?</li> <li>- Pizza Delivery if possible (instead of pick up)</li> <li>- <b>ACTION:</b> <i>Andrew to place the pizza order (12/03)</i></li> <li>- <i>Vote: APH preferred: motioned by Naomi, Seconded by Ammresh, opposed by none</i></li> </ul> </li> <li>- Ammresh's people bingo; any last-minute changes / suggestions? <ul style="list-style-type: none"> <li>- Rule: plan only get one person to 'fill' each square</li> <li>- Must fill one line to apply for prize</li> <li>- Prize: box of favourites chocolates from woolworths</li> <li>- <b>ACTION:</b> <i>Ammresh to print 50 pages (100 games) for the event</i></li> </ul> </li> <li>- Speed-Dating <ul style="list-style-type: none"> <li>- Split of section of the room before the evening (chairs placed in pairs facing each other)</li> <li>- <b>ACTION:</b> <i>Someone to guide the event, ie. tell people to get into pairs, tell people when to switch to the next person (eg. 'everyone on the left move one seat)</i></li> <li>- 'Starter questions' to get people started - any changes /</li> </ul> </li> </ul>

	<p>suggestions?</p> <ul style="list-style-type: none"> <li>- What's your name / degree?</li> <li>- Any hobbies? Do you play an instrument, speak a different language, play a sport, cook, draw, sleep, ect?</li> <li>- Do you like your degree? What made you choose it?</li> <li>- Would you rather fly a jetpack, take a jet-ski, ride a lime scooter, or ride a horse?</li> <li>- If you could live anywhere, where would it be?</li> <li>- For what in your life do you feel most grateful?</li> <li>- Describe your past uni week in 3 words</li> <li>- What do you value most in a friendship?</li> <li>- List two pet peeves</li> <li>- If you could time travel to any time, what would it be and why?</li> </ul> <ul style="list-style-type: none"> <li>- <b>ACTION:</b> <i>To get this list printed, two lists per page (10 pages, 20 games)</i></li> <li>- On the night: <ul style="list-style-type: none"> <li>- Put up directional signs in the Mawson building (Ammresh, Andrew)</li> <li>- Collect games from the games club (Naomi, Rhys, River)</li> <li>- Pick up food from woolies (Matt, Andrew)</li> <li>- Do sign ups through computer (Naomi, Matt) <ul style="list-style-type: none"> <li>- Grab banner / float and square prior</li> </ul> </li> <li>- Collect the pizza when it arrives (delivery - anyone on the night, Ammresh, Matt, Sarah)</li> <li>- Help clean up at the end (Ammresh, Naomi, Matt)</li> </ul> </li> </ul>
<b>Item 3</b>	<b>SciBall</b>
	<ul style="list-style-type: none"> <li>- Voting on a theme; so far the submissions are: <ul style="list-style-type: none"> <li>- Gemstones (Matt, Sophie, All present)</li> <li>- Underwater</li> <li>- Masquerade</li> <li>- Harry potter</li> <li>- Chemistry</li> <li>- Any other submissions during meeting?</li> </ul> </li> <li>- Motion to decide upon a theme for the science ball theme, Gemstones accepted by all, seconded by matt.</li> <li>- Location will be decided next Monday; as Matt will be present to go through the cost analysis.</li> </ul>

	<ul style="list-style-type: none"> <li>- <b>ACTION:</b> Rhys to form a sub-committee to start organisation of event</li> <li>- Members interested: <ul style="list-style-type: none"> <li>- Favoured All present except naomi</li> <li>- Contact volunteers</li> </ul> </li> </ul>
<b>Item 4</b>	<b>Pub-crawl Shirt design</b>
	<ul style="list-style-type: none"> <li>- Have decided on using River's shirt theme (with emojis and formulas on the front, chemical elements forming names of pubs on the back)</li> <li>- <b>ACTION:</b> to create a digital version of the shirt design (front and back) (complete by Fri, 15th March)</li> <li>- <b>ACTION:</b> Naomi to contact shirt company by Friday 15th Match</li> <li>- <b>ACTION:</b> Request Megan to finish shirt design</li> <li>- All to be finished by Sunday/Monday 17/18th</li> <li>- Last year used Sport Centre</li> <li>- To complete design online by friday, tweak it over the weekend, then get printed over the following week. Hopefully it will be ready to sell at our BBQ</li> <li>- Pub crawl locations? (Joe still to contact, Naomi, Andrew to help)</li> <li>- Last year 165 shirts sold</li> </ul>
<b>Item 5.</b>	<b>Upcoming BBQ (26th of March) (10:30 to 1:30)</b>
	<ul style="list-style-type: none"> <li>- Will be held on the <b>26th of March, week 4 Tuesday, Walter's Young Lawns</b></li> <li>- Lawn location booked from 10am - 2pm</li> <li>- River has designed the banner for Facebook event (thank you, it looks amazing) <ul style="list-style-type: none"> <li>- <b>ACTION:</b> To submit poster design to the Digital signage</li> <li>- <b>ACTION:</b> Naomi to send River dimensions</li> </ul> </li> <li>- <b>ACTION:</b> Andrew to write up Facebook post / event and to write up Instagram post</li> <li>- Rhys has applied for the BBQ hire (2BBQs hired from 10:30 - 1:30) <ul style="list-style-type: none"> <li>- <b>ACTION:</b> Rhys to borrow Utensils from Union</li> </ul> </li> <li>- Food list from woolworths: sausages, bread, napkins, drinks, trays, oil, and onion and sauces. <ul style="list-style-type: none"> <li>- Sausages \$2 (non-members), free for members</li> <li>- Drinks \$2 for everyone</li> <li>- Give out one sausage at a time (unless requested)</li> </ul> </li> <li>- <b>ACTION:</b> Matt to calculate costs for food (BBQ, bread, sauce), drinks, ice, napkins, an submit a grant (COMPLETE by 17th of March)</li> </ul>

	<ul style="list-style-type: none"> <li>- Woolworths: vegan sausages \$7.50 /4pk, using for vegan/vegetarian, 10% of sausages.</li> <li>- 432 sausages in total, ~100 drinks</li> <li>- <b>ACTION:</b> Matt to check allergens in sausages</li> <li>- <b>ACTION:</b> Matt to look in to last year's amount sold</li> <li>- (Future action: Joe to email all members after the meet and greet about the BBQ)</li> <li>- Plan to sell shirts for the pub crawl 2019 during BBQ to increase profit and awareness for AUScA pub crawl</li> <li>- <b>ACTION:</b> To gather everyone's availability to help out during the BBQ</li> </ul>
<b>Item 6.</b>	<b>PubCrawl Update (12th of April)</b>
	<ul style="list-style-type: none"> <li>- Alcohol is the solution: is the chosen theme by the committee for PubCrawl 2019 (Held in East End)</li> <li>- The design needs to be completed by the Meet and Greet (March 13th): both hardcopy and online copy need to be available</li> <li>- Rhys has contacted GEA (for the unibar)</li> <li>- Need to hire a photographer (Done by Rhys, tentatively Sarah if not possible)</li> <li>- <b>ACTION:</b> Naomi to look responsible persons hiring</li> <li>- Contact shirt supplier</li> <li>- Put up online products for the PubCrawl (Andrew/Joe, Matt), advertised on FB, insta</li> <li>- Motion to use T-Shirt design based off River's design. <b>15th of March is the deadline</b> <ul style="list-style-type: none"> <li>- Colours</li> <li>- Outline vs plastic graphics</li> <li>- Lock in pubs</li> <li>- Shirt design to be confirmed at next meeting</li> </ul> </li> <li>- Pub Crawl may be held at the new unibar (5-7) then visit 4-6 other places (Belgium Beer cafe, fermo blue, elephant, howling owl, london, ect). State that it finishes at 11pm</li> <li>- Sub-Committee <ul style="list-style-type: none"> <li>- Joe, Andrew, River, Ben, Ammresh, Naomi, Sophie, Matt, Sarah, Rhys, Zhale</li> </ul> </li> <li>- Potential venues [Joe to contact]: Unibar, The Austral, The Elephant, Belgian Beer, The Stag, Howling Owl, Fomo Blu, Sugar, The London, The Bunker? Roxie's, Crown &amp; Anchor [Check out venues in person prior]</li> </ul>

	<ul style="list-style-type: none"> <li>- Hire Photographer - Rhys has contacts with a professional photographer</li> <li>- Sponsors (all to contact ~2-3 businesses): Matt to contact <ul style="list-style-type: none"> <li>- Zambreros, Subway, Grill'd, Betty's Burgers?, The Oyster Bar?, Uber/Ola, Cafe Brunelli, Schnithouse, similar places in the area</li> </ul> </li> </ul>
<b>Item 7.</b>	<b>Evolution</b>
	<ul style="list-style-type: none"> <li>- Week 7? Sem 1</li> <li>- Joe has brought up our participation in the evolution week event</li> <li>- Able to connect with other clubs, help share knowledge, generally follows with the ideas of the club</li> <li>- Education of evolution in general sense and AI, seminars and lectures</li> </ul>
<b>Item 8.</b>	<b>Questions without notice</b>
<b>Item 9.</b>	

**Actions:**

- Andrew to place the pizza order (12/03)
- Ammresh to print 50 pages (100 games) for the event
- Someone to guide the event, ie. tell people to get into pairs, tell people when to switch to the next person (eg. 'everyone on the left move one seat)
- Ammresh and Andrew put up directional signs in the Mawson building
- Naomi, Rhys, River collect games from the games club
- Matt and Andrew pick up food from woolies
- Naomi and Matt to do sign ups through computer
- Ammresh, Matt and Sarah collect the pizza when it arrives
- Ammresh, Naomi and Matt help clean up at the end
- Rhys to form a sub-committee to start organisation of event
- River to create a digital version of the shirt design (front and back) (complete by Fri, 15th March)
- Naomi to contact shirt company by Friday 15th Match
- Megan to finish shirt design by 17th/ 18th of March
- Naomi to do signups with the float, square, and computer (Andrew to stick up, Ammresh)
- River submit poster design to the Digital signage for BBQ
- Zhale put up signs pointing to the science meet and greet
- Naomi to send River dimensions

- Andrew to write up Facebook post / event and to write up Instagram post
- Rhys has applied for the BBQ hire (2BBQs hired from 10:30 - 1:30)