

AUScA Meeting

3/5/16

Clubs Meeting Room

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1. WELCOME

1.1 ATTENDANCE

Urwah Nawaz, Emi Shutz, Kimberly McLean, Catisha Coburn, Joshua Chey, Lauren Fuge, Brittany Howell, Karl Asmussen, Nibir Chowdury, Kirsten Smith, Ellen Swan, Declan Price-Brooks, Michael Capoccia, Jason Oliver, Ben Geytenbeek, Arthur Yeow

1.2 APOLOGIES

Taylor Thomson-Caruso

2. BALL

2.1 INVITES AND CAPACITY

Currently, 129 tickets (the maximum) have been sold, with a further 10 people on a waiting list for tickets. There are 37 tickets for staff remaining, although 56 have been invited. An email will be sent out by the COs asking for academics to RSVP so we can ascertain how many we are likely to sell. Any remaining tickets will be sold to those on the waiting list first.

Based on the popularity of the ball, we will need to maximize possible table space. This will most likely be done by a long table configuration, rather than the current configuration of round tables. Emi will email Ayers House in regards to this.

2.2 CATERING

Emi inquired as to whether omitting desserts and having a cake would save money on the ball, but Ayers House cannot offer any discount. Based on this, a cake will not be ordered for the event.

Currently a poll is up on the Facebook group to determine the most popular meal choices for the ball. This will be decided by the end of the week and Ayers House will be informed.

2.3 TICKET PRICES

For any more tickets sold, including for those on the waiting list, tickets will be sold at \$100 per person.

2.4 MUSIC

Ayers House does not have a piano for us to use. We could hire a grand piano for \$350, but this price in addition to hiring a pianist was deemed too expensive given our current budget.

Two string quartets have been considered, and the most affordable [get name] would cost \$500 for two hours. It was agreed that this string quartet would be hired for 6:30pm (before people begin arriving) until 8:30pm.

The DJ has agreed for \$100 per hour for fewer than four hours (as was originally quoted). The DJ would be hired for 9:00-11:30pm. Urwah will organize to meet with the DJ to organise specifics. The DJ will be provided with a meal, which will cost an additional \$30.

2.5 PHOTOGRAPHER

Kim has volunteered to be photographer for the night. A photo-booth will also be set up. This will involve buying a backdrop and props, as well as setting up a camera on a tripod. This will save money compared to hiring a professional photographer.

2.6 BUDGET CUTS

Do the cost of the ball, a number of budget cuts were considered to make it more affordable. This was decided to be less of an issue due to the string quartet and DJ being cheaper than originally planned, as well as not hiring a photographer.

Plans to recuperate any loss made by the ball o:

- Email Ayers House and see if we can increase the capacity of the ball to 200. This would allow us to apply for a grant for large events.
- Apply for a club signage grant for \$300 to buy a banner for use at the ball
- Find sponsorship (unlikely)
- Bake Sale during the next semester.
- White t-shirt party
- The new supplier for pub-crawl shirts means that a greater profit will be made from next semester's pub crawl.

2.7 VELTA ANNOUNCEMENT

It has been decided not to announce Velta as the speaker officially yet; since the tickets have already been sold this will not increase sales in any way. This will be added to the staff invitation however.

2.8 RUNNING SHEET

- 7:00: Pre-drinks
- 7:30 Entre served & Welcome Speech
- 8:00 Velta's Speech
- 9:00 Main
- 9:45 Other presentations (if needed)
- 10:00 Dessert
- 11:30 Music and drinks stop
- 12:15 Must leave Ayers House

2.9 ADVERTISING

It was decided to let people know the dress code of the ball (formal) as soon as possible. A Facebook post will be released stating this along with an example picture of what is expected.

3. SEMESTER 1 BBQ

3.1 FOOD

For sausages, Coles will be used as a supplier, and picked up in the morning of the BBQ. Similarly, bread will be bought the day of the BBQ, and transported using bread crates currently stored in the Clubs room. Vegetarian options will be Bubble n Squeak and capsicum grilled on skewers.

These will also be bought on the day. Onions as a side will also be bought. Soft drinks (bought on sale on the 3rd) will be sold at the event.

3.2 STALL

Two BBQ's will be booked. Marquees and trestle tables will be booked from the AUU by Urwah. A new doodle poll asking for availabilities for the 13th will be organised by Catisha.

3.3 ADVERTISING

Advertising will be implemented via Facebook, e-mail and tomorrow evening at the movie night. The event will begin at 10.

4. MOVIE NIGHT

A Star Wars Episode VII: The Force Awakens movie night will be held tomorrow night: May 4th. The venue is currently the Braggs but will be changed to the Scott Theatre which is better suited for movie viewing.

4.1 SET UP

Emi, Karl and Arthur have offered to make popcorn using the home popcorn makers supplied by Emi and Kirsten. This will be done in the hours prior to the event. Drink cans bought cheaply on the 3rd will be sold on the night. Due to the numbers expected to attend, everyone's card will be checked before entering the theatre to ensure that all the people are members (as well as to encourage non-members to sign up to see the movie). Before starting the film, a powerpoint (or similar) of upcoming events will be played on the screen. Michael has offered to create this.

5. AUSCA WEBSITE

There are some parts of the AUSCA website that haven't yet been updated. This includes a page called "The Blog" that hasn't been updated since 2015. Due to the use of Facebook and email (as well as the events page on the website) it was decided that a blog is not really necessary.

Not all committee members have made up a profile yet. Those that do not complete the form will have a profile made for them.

6. BANKING

Due to previous past difficulties with BankSA, our current bank, the plan is to change to another bank, either NAB or Commbank. This will also allow the committee to create a AUSCA credit card on which to charge expenses, which would make transactions easier. In order to change banks, an SGM need to be held in order to change the constitution. Based on this, changing the bank signatories (to match the current executive) which was to be done this Friday, will be postponed.

7. O WEEK SEMESTER TWO

During week one, a white t-shirt party will be run as a meet and greet to raise funds. White t-shirts can be sold for \$10 each (for a profit of approximately \$6 per shirt), and a venue (most likely a pub) rented. Fabric markers will be handed out so people can write on there t-shirts.

8. NATIONAL SCIENCE WEEK

During National Science Week, the committee will run a lab coat tie-die day, possibly on North Terrace. Kim will need to organise and submit a grant for funding for this.

9. MAGAZINE

As outlined below, Brittany proposed to the committee an idea for some magazines:

The proposal is to produce and distribute two different AUScA magazines. The first is to be targeted at first years. It can include information about how to access student short-term loans and scholarships, as well as legal advice and other things. It can have an academic section, about how work is graded at university, how much support is offered, how supplementary exams work, and other vital information. It should also have basic things like maps and fun facts. The union, club structure, SRC and other student governance should be covered. And naturally, it will emphasise that AUScA is the best club to join.

The Faculty of Sciences has indicated that they may have some potential funding. So we should aim to keep it free.

Magazine #2 is more of a course catalogue released at the end of the year targeted at students going into second and third year. It will feature reviews of every subject within the Faculty of Sciences for second and third years. Reviews will be in two forms: (1) Prose responses gathered from student submissions (censored and monitored). (2) polls about the difficulty, lecturer quality and time required for each course, gathered from student votes. Courses like Multivariable & Complex Calculus II and Physiology that are not in the Faculty of Science but are taken by many students will be mentioned but not reviewed. Feature articles should be about honours, masters and PhD, as well as other options for careers. Overloading should be covered too.

While both magazines were viewed favourably by the committee, based on the possibility of funding and the timing of distributed (Magazine #1 will need to be ready for next year's O-week while Magazine #2 would need to be ready by the end of this year), it was decided that Magazine #1 would be a more viable option. Based on the success of this, magazine #2 could also be produced next year. Our remaining grant money for the year (\$500) could be allocated for this project. A meeting with Roger (our correspondent in the Faculty of Sciences) next week will be used to assess the possibility of potential funding from the Faculty.

Based on the size of this project, a sub-committee was formed to work on it. This sub-committee consisted of:

- Lauren Fuge
- Kirsten Smith
- Kimberly McLean
- Brittany Howell
- Karl Asmussen
- Ellen Swan
- Declan Price-Brooks
- Nibir Chowdury

10. SEMESTER 2 PUB-CRAWL

The next pub-crawl will be held Friday 16th September (Week 6). Due to our new supplier, the next semester pub-crawl shirt design needs to be organised soon in order for them to be able to fill the order in on time. The theme for the pub-crawl will be "Retrovirus". While it was

considered that we could tie die white shirts to print on, this was decided as to labour intensive and would lower profits. Instead, during the lab coat tie die day, bandanas will be tie died for people to buy along with their pub-crawl shirt.

A sub-committee was formed for the pub-crawl:

- Karl Asmussen
- Urwah Nawaz
- Joshua Chey
- Michael Capoccia
- Jason Oliver