

Adelaide University Sciences Association Annual General Meeting Minutes

1 May 2014 6:00pm Lady Symon Building

I ATTENDANCE

Ben Geytenbeek	Lewis Hewton
Huy Tuong Cao	Tim Aldridge
Irene Willcocks	Ian Neilson
Andrew Hayes	Sophia Stephenson
Rosemary Young	Natasha Maddigan
Gemma Gransbury	Megan Williams
Brittany Howell	Adam Toomes
Angelica Barrientos	Luke Day
Natasha Watkins	William Hunt
Swathi Edakkadan	Kenzo Harper
Rohan Hudson	Justin Bogigs
Bryan Banks	Juewan Kim
Karl Asmussen	Ellen Swan
Ryan Bignells	Adrian Cubelic
Lukas Gris	Jack Hewson

Observers

Nil

Apologies

Jason Oliver
Matthew Bowie
Jemma Nauwmann
Jasmine Kelly

II Minutes of Previous Meeting

Delivered by Ben Geytenbeek, no opposition. Appendix 1.

III Reports

President's Report: Delivered by incumbent president Ben Geytenbeek: See Appendix 2.

Motion: That the president's report be received
Passed: No objections

Treasurer's Report: Delivered by incumbent treasurer Irene Willcocks: See Appendix 3.

Motion: That the treasurer's report be received
Passed: No objections

IV Amendments to the Constitution

13 Constitutional amendments were proposed by the committee prior to the meeting and one week notice was given to all members via email.

The amendments are as follows:

- 1) Section 4: After "a. the Clubs Association" include "b. the Adelaide University Union". This is to reflect a change in University club structure since the last AGM

For: 30, Against: 0.
The motion is declared passed.

- 2) Section 6.2.a: Remove "CA delegate, first year representative and six general committee members" and replace with "four year-level representatives, up to a total of twelve committee members".

For: 30, Against: 0.
The motion is declared passed.

- 3) Introduce Section 6.2.b: "The four year-level representatives shall be comprised of a representative from each of the following levels of study:
 - i) First Year (undergraduate)
 - ii) Second Year (undergraduate)
 - iii) Third Year (undergraduate)
 - iv) Honours/Postgraduate"This is to clarify changes in amendment b.

For: 30, Against: 0.
The motion is declared passed.

- 4) Introduce Section 6.2.c: "To qualify for a level of study, a nominee must be currently undertaking at least 6 units of undergraduate study at the University of Adelaide at the level specified, or for the position of Honours/Postgraduate representative they must be currently enrolled in an honours/postgraduate program." This is to clarify changes in amendment c.

For: 30, Against: 0.
The motion is declared passed.

- 5) Section 6.2.e: Remove "and the CA", to reflect change in University club structure since the last AGM

For: 30, Against: 0.
The motion is declared passed.

- 6) Section 7.1.c: Remove "CA" and replace with "AUU" to reflect changes to the university club structure since the last AGM

For: 30, Against: 0.
The motion is declared passed.

- 7) Section 7.1.d.iii: Remove "in the presence of a CA Executive member to reflect changes to the university club structure since the last AGM

For: 30, Against: 0.
The motion is declared passed.

- 8) Section 7.2.e: Remove "CA" and replace with "AUU" to reflect changes to the university club structure since the last AGM.

For: 30, Against: 0.
The motion is declared passed.

- 9) Introduce Section 7.6: "Elections at general meetings
 - a. The elections shall be conducted by a Returning Officer, who is appointed by the committee prior to the AGM
 - b. The Returning Officer may not be nominated for a position on the committee.
 - c. All committee positions are to be declared vacant at each Annual General Meeting

- d. Nominations for election for positions can be received from the notice of the AGM until voting on that position is set to commence.
 - e. Nominations can be received in writing or in person to the chair.
 - f. Voting for single member positions shall be conducted through a preferential voting system whereby candidates are numbered from one to the number of nominees. The candidate with the fewest number of first preferences is excluded and their highest remaining preference distributed to the appropriate remaining candidate until one candidate is remaining, who will be declared elected.
 - g. Voting for the general committee positions shall be conducted by a Hare-Clark preferential voting system.
 - h. If only two nominations are received, voting may be conducted through either a show of hands or a secret ballot, if requested by member who is present at the meeting."
- This is in response to confusion over the electoral system that occurred at the last AGM

For: 30, Against: 0.
The motion is declared passed.

- 10) Section 9: Remove "CA" and replace with "AUU" to reflect changes to the university club structure since the last AGM

For: 30, Against: 0.
The motion is declared passed.

- 11) Section 12: Remove "or a resolution disaffiliating the society from the CA in accordance with its rules" and replace with "at a general meeting", to avoid the club being wound up unintentionally, due to changes in the university club structure since the last AGM

For: 30, Against: 0.
The motion is declared passed.

- 12) Section 13: Remove "Club's Association" and replace with "Faculty of Sciences" such that, upon the winding up of the club, surplus assets get transferred to the faculty, and not the almost-defunct CA.

For: 30, Against: 0.
The motion is declared passed.

- 13) Section 14: Remove sub-section b: "The alteration shall be registered with the CA as required by its rules" to reflect changes to the university club structure since the last AGM.

For: 30, Against: 0.
The motion is declared passed.

V Election of Committee Members

Returning Officers

By the constitution, the returning officer is nominated by the outgoing committee prior to the elections. The nominated returning officer was Andrew Hayes, who received assistance from Rohan Hudson

President

Candidate: Ben Geytenbeek
Nominated By: Brittany Howell
Vote: Show of hands: 30 Votes

Elected: Ben Geytenbeek (Unopposed)

Vice President

Candidate: Jason Oliver (in absentia)

Nominated By: Ben Geytenbeek

Vote: Show of hands: 30 Votes

Elected: Jason Oliver (Unopposed)

Secretary

Candidate: Brittany Howell

Nominated By: Angelica Barrientos

Vote: Show of hands: 30 votes

Elected: Brittany Howell (Unopposed)

Treasurer

Candidate: Irene Wilcocks

Nominated By: Ben Geytenbeek

Vote: Show of hands: 30 votes

Elected: Irene Wilcocks (Unopposed)

1st Year Representative

1. Candidate: Angelica Barrientos

Nominated By: Brittany Howell

2. Candidate: Luke Day

Nominated By: William Hunt

3. Candidate: Lewis Hewton

Nominated By: Lewis Hewton

Votes:

Angelica Barrientos:18

Luke Day:10

Lewis Hewton:4

Full detail in appendix 4.

Elected: Angelica Barrientos (on first preferences)

2nd Year Representative

Candidate: Jasmine Kelly (in absentia)

Nominated By: Brittany Howell

Vote: Show of hands: 30 votes

Elected: Jasmine Kelly (unopposed)

3rd Year Representative

1. Candidate: Tim Aldridge

Nominated By: Tim Aldridge

2. Candidate: Huy Tuong Cao

Nominated By: Brittany Howell

Vote: Show of hands:

Tim Aldridge: 5

Huy Tuong Cao: 25

Elected: Huy Tuong Cao

Honours/Postgrad Representative

1. Candidate: Gemma Gransbury
Nominated By: Gemma Gransbury
2. Candidate: Jemma Naumann (in absentia)
Nominated By: Gemma Gransbury
3. Candidate: Joe Lu
Nominated By: Joe Lu

Count 1:

Gemma Gransbury: 14

Jemma Naumann: 4

Joe Lu: 12

Upon the distribution of preferences from Jemma Naumann, final result is:

Count 2:

Gemma Gransbury: 17

Joe Lu: 13

Full detail in appendix 5.

Elected: Gemma Gransbury

General Committee

1. Candidate: Bryan Banks
Nominated By: Angelica Barrientos
2. Candidate: Matthew Bowie
Nominated By: Swathi Edakkadan
3. Candidate: Luke Day
Nominated By: Luke Day
4. Candidate: Lewis Hewton
Nominated By: Luke Day
5. Candidate: Karl Asmussen
Nominated By: Angelica Barrientos
6. Candidate: Tim Aldridge
Nominated By: Irene Willcocks
7. Candidate: Jemma Naumann
Nominated By: Gemma Gransbury

First preferences:

Bryan Banks: 4
Matthew Bowie: 8
Luke Day: 9
Lewis Hewton: 2
Karl Asmussen: 2
Tim Aldridge: 3
Jemma Naumann: 1

Full detail in appendix 6.

Upon redistribution of preferences, the following candidates were elected:

Luke Day, Matthew Bowie, Bryan Banks, Tim Aldridge

VI Other Business

Motion to change the name of the Bank account from "Society for Physics, Astronomy, Cosmology and Experimental Deeds" to "Adelaide University Sciences Association"

Votes:

For: 30

Against 0

The Motion is declared passed

Signatories are comprised of President, Vice President, Secretary, and the bank will remain at BankSA

Votes:

For: 30

Against 0

The Motion is declared passed

Motion to provide the President with a Gavel by Lewis Hewton

Seconded by Tim Aldridge

Votes:

For: 6

Against 22

The Motion is declared failed

Motion to find "Gavin and Luke" to ask to return the Banners located in the AUScA locker and keep the Banners in a not yet specified location at a later date if the original owners aren't found.

Votes:

For: 30

Against 0

The Motion is declared passed

Motion to create a new position "Science Liaison" to liaise with the Faculty of Sciences in 2015. and incorporate this into the role of the VP

The motion was deferred to a future meeting

Motion to seek affiliation with the Faculty of Sciences, is in progress, and the faculty requests that AUScA exist successfully for a year prior to affiliation.

The motion was deferred to a future meeting

Motion to request to be involved as the undergrad rep for the science faculty.

The motion was deferred to a future meeting

VII Appendices

Minutes from previous meeting:

Meeting for Scientific People Association Containing Every Disciplines (SPACED)

Date: 8 July 2013

Location: Room 210 , Johnson Lab, North Terrace Campus, University of Adelaide.

Time: 11:00 am

1. Welcome, Attendance:

Ben Geytenbeek took the chair, with the permission of current president *Ian Shaw*.
The meeting opens at 11:00 am.

Attendance: Ben Geytenbeek, Ian Lau, Brittany Howell, Bryan Banks, Natasha Maddigan, Swathi Edakkadan, Matthew Bowie, Gemma Gransbury, Jason Oliver, Andrew Hayes, Rohan Hudson, Sarah Clark, Georgii Shulga, Tim Aldridge, Tuong Cao.

2. Apologies:

Apologies: Megan Williams, Irene Willcocks, Rosemary Young, Ian Shaw

3. Report:

Latest report was from 30th July 2012, reporting financial status of the club. Referring to the report for further details. There has been no activity since then.

4. Adoption and Changes of Constitution:

Motion 1: Name of the club is subjected for changes from *Scientific People Association Containing Every Disciplines (SPACED)* to *Adelaide University Sciences Association (AUScA)*.

Moved: Ben Geytenbeek

Seconded: Jason Oliver

Motion 1 was carried by approval of all fifteen attending members.

Motion 2: The club's s constitutions are changed as followed:

+ Section 3: Objectives of the Club is changed to section 3: Objectives or purposes of the Association. This excludes the last dot point of former SPACED's objectives, which is held the same. This dot point stated that one of the objective is 'to maintain Club status as the oldest Club in the University'.

+Section 5 (Membership), section 6 (Membership Fee), section 7 (Termination of Membership) are changed to section 5(Membership). Sub-sections of section 5 covered section 5, 6 and 7.

+Sections 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18 are changed to section 6, 7, 8, 9, 10, 11, 12, 13, 14. Referring to the documents of these constitutions for details.

Moved: Ben Geytenbeek

Seconded: Matthew Bowie

Motion 2 was carried by approval of all fifteen attending members.

Motion 3: Addition of point (h) to section 6.2. *Appointment* in the constitution which has been changed after motion 2: Method of voting for the appointment of nominees to committee positions shall be by secret ballot preferential voting unless a consensus is reached by the nominees for another voting method.

Moved: Ben Geytenbeek

Seconded: Gemma Gransbury

Motion 3 was carried by approval of all fifteen attending members.

5. Election of New Committee Members:

Motion: The appointment of new Committee Members is determined as in previous AUScA Inaugural General Meeting on 14 June 2013, which is as followed:

President: Ben Geytenbeek

Vice-President: Jason Oliver

Secretary: Tuong Cao

Treasurer: Irene Willcocks

CA Delegate: Matthew Bowie

First Year Representative: Brittany Howell

Committee members:

1. Rosemary Young
2. Gemma Gransbury
3. Rohan Hudson
4. Swathi Edakkadan
5. Megan Williams
6. Andrew Hayes

Moved: Ian Lau

Seconded: Natasha Maddigan

Motion was carried by approval of all fifteen attending members.

6. Time/ Venue of Next Meeting

The next meeting would be held at Room 210 – Write up Room, Johnson Lab, North Terrace Campus, The University of Adelaide, at 11:45 on 8 July 2013.

7. Close of meeting

Ben Geytenbeek closed the meeting and thanked everyone for their attendance at 11:35

Minutes submitted by Tuong Cao (Secretary)

Minutes approved on 8 July 2013 by Ben Geytenbeek (President)

Presidents Report:

Dear All,

Firstly, I would like to thank all of those both on and off the committee who have put in time, money and effort into AUScA over the last year. I hope your efforts have not gone unappreciated, and I am very thankful for all you have done. Special thanks go to Rohan Hudson, Jason Oliver, and Tim Aldridge for their tireless work organising the two pub crawls in the last year, to Brittany Howell and Jason Oliver for their organising the last quiz night and to Jason Oliver and Tuong Cao for their imaginative and creative artwork in creating and designing our logo, banner, posters and t-shirts. I understand how much effort goes into running events and how much time you have given up to our club.

This time last year, I would scarcely have imagined writing a presidents report for the science club at the University of Adelaide. SPACED, as the organisation was then known, was largely inactive, had no membership base and very rarely organised an event. Since then, we have been reformed into a growing and vibrant club with a very bright future.

Starting from the initial membership of ~30 members at the end of semester 1, 2013, we have grown to a membership of 261 currently for the 2014 academic year. We had major membership increases during Clubsfest (semester 2 2013, 165 sign-ups), O-week 2014 (147 sign-ups) and during pub-crawl shirt sales (62 sign-ups). This is still very short of the approximately 750 commencing full-time North Terrace based Faculty of Science students, but is significant progress towards achieving a significant proportion of all science students as members. Of the 165 people who signed up in semester 2 last year, 76 resigned at the beginning of last year, a modest turn-around rate. It is worth noting we have a significant shortage of current second years as members (42), and larger amounts of first years (110) and third years (73). The shortage can be explained in part due that the club was revived midway through 2013, which missed the usual large amount of sign-ups during O-week. Also of note is that of the 261 current members, only 30 identify as not having science as their major area of study, suggesting that we are catering quite well to the niche market of science students.

Since the revival, we have held several social events. Our pub crawls in both semester 2, 2013 (Beeronium) and semester 1, 2014 (drop the base) were both very well received. We sold 180 shirts for the "Beeronium" crawl, and 220 for "Drop the Base". The profits for each pub-crawl will be outlined in the treasurer's report. We have also held a quiz night (semester 2, 2013), a BBQ (semester 2, 2013) and a movie night (semester 1, 2014) and meet and greets in both semesters. There are current plans for another pub crawl, BBQ and quiz night for semester 2, 2014. The promotional event "Periodic Pavement" which involved drawing a large periodic table on the area in front of the Bragg Lecture Theatre was also received well, and many people took time to draw a square. The Faculty of Sciences have also expressed a keen interest in our activities, with regular promotions through their first year facebook group. They are keen to have our club actively involved in first year orientation in 2015.

Considering that as this time last year, a science club was practically non-existent, we have done reasonably well in building a basis of social events and starting to facilitate in the formation of social networks amongst science students. There has, however, been little of note from an academic perspective which should obtain a larger and larger focus throughout the coming years. As the club grows in size and influence, we should be able to devote a larger proportion of time into aiding academic success and promoting the research of the Faculty to its and broader public in agreement with the aims set out in our constitution. It is vital to our long term success that we start to integrate our activities with groups like the Faculty to provide a consistent and enjoyable experience for all science students.

Yours Sincerely,

Ben Geytenbeek, 2013/14 Adelaide University Sciences Association President

Treasurers Report

AUScA Finance Report 2013-2014

Summary of Position

Opening Balance 2nd of August 2013:

Bank: \$325.27 Petty Cash: \$315.25 Total: \$640.52

Closing Balance 30th of May 2014:

Bank: \$4317.52 Petty Cash: \$220.75 Total: \$4592.27

Profit: \$3951.75

Note: The focus financially of the previous year has been to establish a firm financial standing for AUScA into the future to allow the club to be flexible in its expenditure. The current plan is to continue this into next year and hopefully, the year after next, leave this focus for one of sustainability.

Registrations:

2013

Number of membership: 166

Income from membership: \$830

2014

Number of membership: 261

Income from membership: \$1,305

TOTAL INCOME: \$2,135

Pub-crawls

2013

Number of shirts sold (includes AUScA club shirts): 200

Cost: -\$2,600

Profit: \$1437

2014

Number of shirts sold: 220

Cost: -\$3,410

Profit: \$1414.45

TOTAL: \$2851.45

Note: It should be noted that the sale of Club Shirts skewed 2013 data and also that a change in T-Shirt manufacturer (due to a shop closure) led to a loss of profit from 2013 to 2014 however satisfaction with T-shirt quality was higher.

Events

Quiz night:

Profit: \$144.45

2013 BBQ:

Profit: \$67.35

Note: This figure is an estimate

Movie Night:

Profit: -\$75

Note: Includes Movie purchase and Popcorn

Pizza Meet and Greet:

Profit: -\$429.05

Note: Includes \$240 grant from AUU

TOTAL: -\$359.60

Other Income:

Prize for best Club-fest Table: \$50.00

TOTAL: \$50.00

Other Expense:

Office Supplies: -\$657.75

Note: Includes things like purchase of Banner and Rego Stickers as well as general supplies

TOTAL: -\$657.75

Appendix 4: First Year representative full count

	Initial Quota	Count 1	Count 2	Count 3		
angelica barrientos	1.06	18				
luke day	0.59	10	10.556	15.000		
lewis hewton	0.24	4	4.444			
Most Votes		18	10.556	15.000		
Least Votes		4	4.444	15.000		
Elected Candidate			angelica barrientos	No Elected	No Elected	
Excluded Candidate			No Excluded	lewis hewton	luke day	

Appendix 5: Postgraduate/Honours rep full count

	Initial Quota	Count 1	Count 2	Count 3		
joe	0.75	12	13	14		
gemma	0.88	14	17.000			
jemma	0.25	4				
Most Votes		14	17.000	14.000		
Least Votes		4	13.000	14.000		
Elected Candidate		No Elected	gemma	No Elected		
Excluded Candidate		jemma	No Excluded	joe		

Appendix 6: General committee full count

	Initial Quota	Count 1	Count 2	Count 3
Luke Day	1.50	9		
Matthew Bowie	1.33	8	9.667	
Bryan Banks	0.67	4	4.000	5.011

Karl Asmussen	0.33	2	2.667	3.678
lewis Hewton	0.33	2	2.000	2.379
Jemma Naumann		0.17	1	1.333333333
Tim aldridge.	0.50	3	3.333333333	3.333333333
Most Votes		9	9.667	5.011
Least Votes		1	1.333	2.379
Elected Candidate		Luke Day	Matthew Bowie	No Elected
Excluded Candidate		No Excluded	No Excluded	lewis Hewton

		Count 4	Count 5	Count 6
Bryan Banks		5.011	6.229885057	
Karl Asmussen		5.057	5.057	5.191500191
Jemma Naumann		2.597701149		
Tim Aldridge		4.333333333	5.712643678	5.808499809
Most Votes		5.057	6.230	5.808499809
Least Votes		2.598	5.057	5.191500191
Elected Candidate		No Elected	Bryan Banks	No Elected
Excluded Candidate		Jemma Naumann	No Excluded	Karl Asmussen